

## **ASHFIELD DISTRICT COUNCIL: OFFICER DECISION RECORD**

Please use this form to record those executive decisions which are taken by officers and are **not** designated as 'Key Decisions' – or in other words those decisions which are **not** included in the Forward Plan. There is a separate form for recording Key Decisions.

You should also use this form to record decisions about those functions which are reserved to the Council or to its committees. The Constitution explains what these reserved functions are and who is responsible for them.

<b>Title / Subject Matter:</b>
<b>1.</b>
<b>Towns Fund Green Ashfield – Appointment of Mace Ltd to carry out the feasibility study to support the business case</b>
The approval to appoint Mace via the Scape Framework to deliver the operational carbon audits for Priority 1 projects of Ashfield District Councils nondomestic assets for the sum of £43,120 + VAT (Framework Fee excluded)
<b>Decision Reference No:</b>
<b>2.</b>
DL-2022-TF06
<b>Decision Taken:</b>
<b>3.</b>
To appoint Mace Ltd to undertake and complete the delivery of the operational carbon audits for Priority 1 projects of Ashfield District Council non-domestic assets. The audits will provide the required baseline assessment and feasibility to support the business case development of the Green Ashfield Towns Fund Project.
To instruct legal to review and complete the scape framework contract.
Mace Ltd are to be appointed via Direct Award from the Scape Framework for the sum of £43,120 + VAT (Framework Fee excluded)

## Reasons for the Decision:

4.

Ashfield District Council (The Council) covering Kirkby-in-Ashfield and Sutton-in-Ashfield has been successful in being awarded £62.6m funding through the Towns Fund from HM Government. The funding has been awarded to seventeen projects to be delivered over a five year programme. The Council signed Head of Terms for the Kirkby and Sutton Towns Fund Deal in July 2021. As a result, business cases now need to be completed in accordance with the business case assurance framework.

The appointment of Mace to deliver the operational carbon audits for Priority 1 projects of Ashfield District Council non-domestic assets will support the preparation of the TF06 Green Ashfield Business case in accordance with the green book principles required by DLUHC funding.

## 5. Alternative Options Considered / Rejected:

- 1) Not to appoint Mace Ltd via Scape framework (Not Recommended) – The framework agreement has been identified as a suitable and timely way of delivering the necessary information to complete the business case for TF06 Green Ashfield.  
In not appointing, this would delay the delivery of the business case resulting in lost grant funding from Towns Fund.

## 6. Implications

- a) **Legal** - [LE 24/05/2022] The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1). The Local Government Act 1972 requires the Council to have regulations for how it enters into contracts. In addition to complying with all relevant UK legislation every contract entered into on behalf of the Council must also comply with the Council's Contract Procedure Rules and the Council's Financial Regulations. The Council's contract procurement rules allow the Council to call-off framework agreements where it is considered that the framework is value for money.
- b) **Financial** – [BB 19/05/2022] The project budget is approved on the Capital Programme. The contract value will be funded from the project budget C00255006. The Funding is secured from central government for the Towns Fund Deal.
- c) **Human Resources** – No impact or implications for the Council to consider.

**Name / Title of the officer taking the Decision:**

Use your own name and title. Do not 'pp' for a more senior officer who has asked you to take the decision.

David Lawrence, Interim Director of Place and Communities



Signed:

Date: 24<sup>th</sup> May 2022

**Name / Title of the relevant Lead Cabinet Member consulted (if appropriate)**

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(This decision is not subject to call-in and is circulated for information only). **If a Cabinet Member has a conflict of interest relating to this decision, then this should be declared and a request for dispensation will be considered.**

Date:

**Name / Title of the relevant Committee Chairman consulted (if appropriate)**

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(for non Executive/Council side function decisions)

Date:

The completed form should be emailed to the Democratic Services Team:

[democratic.services@ashfield.gov.uk](mailto:democratic.services@ashfield.gov.uk)

They will arrange for it to be published on the Council's web site.

**EXEMPT OR CONFIDENTIAL BACKGROUND INFORMATION IN SUPPORT OF THE DECISION**

For further support or guidance please contact Ruth Dennis, Director of Legal and Governance (and Monitoring Officer) [r.dennis@ashfield.gov.uk](mailto:r.dennis@ashfield.gov.uk) or any member of the Democratic Services Team.